

LaBIC Project Governance Meeting Minutes

August 12, 2015
Alexandria, Louisiana
11:30am – 12:30pm

Chairman Ranson called the meeting to order and began with roll call. The following committee members were in attendance:

1. Rick Ranson
2. Sherri LeBas
3. Randy Robb
4. Marion Fox
5. Robert Scafidel
6. Anthony Bodin

Absent were:

1. Walter Sanchez
2. Gary LaGrange
3. Iftikhar Ahmad

Also in attendance:

1. Phil Jones

A quorum was declared.

Rick Ranson reviewed progress so far.

Anthony Bodin summarized the tasks before this subcommittee as assigned by the ACT687 and the 2013 Louisiana International Commerce Master Plan.

Anthony Bodin introduced first draft of the proposed project evaluation review process.

Phil Jones asks what entity will score the submitted proposals; and suggests considering adapting categories of the Ports Priority Program to this Projects Governance Review process. Sherri LeBas suggests adding mechanism to this process to ensure transparency of the reviewing process. Examples of transparency discussed by the group include a scoring system utilized by the state to review RFPs and Ports Priority Program. Sherri LeBas suggests Ports Priority Program staff to work with LED staff on adapting Ports Priority Program Manual to infrastructure project evaluation process. Marion Fox suggests replacing the word “gap” with “opportunity”

Rick Ranson made the motion to replace the word “gap” in the project application document with the word “opportunity”. Marion Fox seconds motion. Hearing no discussion, a vote was taken and the motion passed unanimously.

Rick Ranson introduces next agenda item on re-naming this subcommittee to “LaBIC Project Review Subcommittee.”

Anthony Bodin summarized idea and concept behind this renaming proposal

Randy Robb moves a motion to rename the LaBIC Project Governance Subcommittee to “LaBIC Project Review Subcommittee”. Marion Fox seconds motion. Hearing no discussion, a vote was taken and the motion passed unanimously.

Rick Ranson asked for public comments. Hearing none, he moved a motion to adjourn the meeting. Sheri Lebas seconded the motion.